



WAL Exhibit at South County Community Center

2235 Lake Robbins, The Woodlands, Texas

Registration Deadline

February 9 – February 22, 2023, midnight

Pick up / Drop off Art

Thursday, February 23, 10:00 a.m. – 12:00 p.m.

Hanging of Art

12:00 p.m. Until done

Volunteers Needed!

- *Volunteers (2+) to help artists with pick-up/take-in at 10:00 a.m.*
- *Volunteers (4+) to help hang exhibit. If you help install, you can come/bring your art closer to noon. 12:00 p.m. until done.*

If you can't make these times, you can drop off or pick up your art from
The Woodlands Art Gallery & Studios at 208 Nursery Road,
The Woodlands, Texas 77380, 832-668-5340.

Tuesday - Friday: 10:00 a.m. - 6:00 p.m.

Saturday: 10 AM - 2 PM

Sunday - Monday: Closed

Artist Guidelines – Important

- There is a \$10 per piece hanging fee. Please register your art and make your payment online at <https://wal.wildapricot.org/event-5163028>.
- **Online Registration February 9 – February 22 at midnight.**
- **Pick up / Drop off is Thursday, February 23, between 10:00 a.m. – 12:00 p.m..** Art will be arranged and hung starting at 12:00 p.m. until finished. Bring your art with one copy of your signed registration form and have your tags cut and attached to your art to the **South County Community Center** during 10:00 a.m. – 12:00 p.m.
- Art submitted must be original and have **wire hangers only**. *Sawtooth hangers are NOT accepted. Wire should not be visible when piece is hung.*
- ***Hanging art ONLY.***
- Framed art should have durable frames and look clean and professional. No glass larger than 16" x 20" (prefer plexiglass or other non-breakable material).
- Art larger than 48" in height or width; or heavy art will not be accepted.
- Artists may register up to five pieces of art or photography for this exhibit. (continued)

Page Two, South County Community Center Exhibit Guideline

- Art must be family-friendly; no political statements, violence, obscenities, or nudity of any kind.
- Twenty percent of each sale of art hanging in this exhibit, or any art sold or commissioned resulting from a contact(s) made from this exhibit is to be donated by the artist to WAL.

South County Community Center does not handle sales transactions. Sales are to be handled privately between you and your buyer. **After you make a sale**, go to the WAL website at www.woodlandsartleague.org and make your 20% donation, or mail a check to WAL (701 Sawdust Rd., Spring, TX 77380). When donating online, please note in the comments section the title of your art, the amount of the sale, and that this is your 20% donation from your sale at our exhibit at South County Community Center. If donating by check, write on notes line. *(Please use debit card instead of credit card when possible as WAL incurs a fee for credit card payments.)*

- We request that you Do Not remove art during this exhibit, especially for another exhibit, but if you must, or if removing for a **SALE**, contact Emily Startz at walexhibitsdirector@gmail.com.
- Complete and email a copy of your **Art Removal – Sign Out Form** to walexhibitsdirector@gmail.com, and arrangements will be made with you to pick up your art. You may replace your piece with art of a similar size; a new display tag will be made for your replacement art. South County Community Center has requested that artists notify WAL before removing any art.
- Download the pdfs of the **Artist Registration Form** and **Artist Tags** to your desktop. These are editable pdfs you can complete in Acrobat Reader. Be sure to save with your name in the file name. Copy and paste text between your Registration Form and Tags to save time.

Print and bring a copy of your Registration Form, and cut and attach your Tags to your art to be exhibited. You can also print and complete the form and tags by hand. We will replace your front display tag with a nice printed tag on card stock so we have consistency throughout the exhibit.

***Important!* Email a copy of your completed registration form to walexhibitsdirector@gmail.com so your final display tags can be created from your information. Prefer you use the editable pdf, but if you don't, please take a photo and email the image of your Registration form.**

Our next change out will be in approximately four months. You will be notified by email and notices will be posted on social media when a new change out is scheduled.

By signing the **Artist Registration** form, you agree that you have read this **Artist Guidelines** and agree to the terms, and are releasing WAL, South County Community Center, exhibit coordinators and volunteers from any liability and all claims from damage, or loss due to theft, fire, or natural disaster, during this exhibit until art is returned to artist.

**Contact Emily Startz at walexhibitsdirector@gmail.com
if you have questions about this exhibit.**